

AGENDA

Meeting: TROWBRIDGE AREA BOARD
Place: The Cotswold Space - County Hall, Trowbridge BA14 8JN
Date: Thursday 16 July 2015
Time: From 6:45pm grant recipients will feedback, formal meeting to start at 7pm

Including the Parishes of Hilperton, North Bradley, Southwick, Trowbridge and West Ashton

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Tea, coffee and the opportunity to talk informally from 6:30pm . From 6:45pm grant recipients will feedback on their projects, the formal meeting will begin at 7pm.

Please direct any enquiries on this agenda to Libby Beale (Senior Democratic Services Officer) on 01225 718214 / elizabeth.beale@wiltshire.gov.uk or Rachel Efemey (Trowbridge Community Area Manager) on 01225 718608 / rachel.efemey@wiltshire.gov.uk.

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Nick Blakemore – Adcroft
Ernie Clark – Hilperton
Dennis Drewett – Park
John Knight – Central
Stephen Oldrieve – Paxcroft

Helen Osborn – Lambrok
Jeff Osborn – Grove
Graham Payne – Drynham
Horace Prickett – Southwick

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If you have any queries please contact Democratic Services using the contact details above.

| Items to be considered | Time |
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| <p style="text-align: center;"><u>Feedback from Community Area Grants</u></p> <p>To hear from local groups that have received funding from the Area Board on how the funding has been used to support the community.</p> | |
| <p>1 Chairman's Welcome and Introductions</p> <p>To welcome those present to the meeting.</p> | 7:00pm |
| <p>2 Apologies</p> <p>To receive any apologies for absence.</p> | |
| <p>3 Minutes (Pages 7 - 18)</p> <p>To confirm as a true and correct record the minutes of the meeting held on 14 May 2015.</p> | |
| <p>4 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p> | |
| <p>5 Chairman's Announcements (Pages 19 - 28)</p> <p>To include the following:</p> <ul style="list-style-type: none"> i. School organisation planning ii. HealthWatch Wiltshire iii. Wiltshire's 'Big Pledge' 2015 iv. LEADER Funding | 7:05pm |
| <p>6 Partner Updates (Pages 29 - 40)</p> <p>To note the written reports and receive any updates from the following:</p> <ul style="list-style-type: none"> i. Police and Crime Commissioner (PCC) ii. Wiltshire Police iii. Wiltshire Fire and Rescue Service iv. Trowbridge Community Area Future (TCAF) v. Town and Parish Councils | 7:15pm |
| <p>7 Outside Body Updates (Pages 41 - 42)</p> <p>Wiltshire Councillors appointed as representatives to Outside Bodies will report on any recent news, to include:</p> <ul style="list-style-type: none"> i. Transforming Trowbridge | 7:25pm |

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| | <ul style="list-style-type: none"> ii. Collaborative Schools iii. Trowbridge Shadow Community Operations Board. | |
| 8 | <p>Local Youth Network (LYN) (Pages 43 - 46)</p> <p>To receive an update from the Community Youth Officer and consider any recommendations arising from the last LYN management group meeting.</p> | 7:35pm |
| 9 | <p>Funding (Pages 47 - 74)</p> <p>Community Area Grants</p> <p>To consider the following applications for funding from the community area grants scheme:</p> <ul style="list-style-type: none"> i. £1000 for Alzheimer's Support towards new flooring towards the Mill Street Day Club; ii. £964 for Hilperton Parish Council towards the creation of a community orchard; iii. £4,737.50 for Hope Nature Centre towards inclusive play equipment for disabled children; iv. £800 for Trowbridge Islamic Trust towards Gazebos towards Trowbridge Cultural Food Festival; v. £5,000 for Busy Bees Pre-School towards a new building for a pre-school in Southwick; vi. £2,207.90 for Trowbridge Town Council towards sports equipment for a community sports programme. | 7:40pm |
| 10 | <p>Trowbridge's new surgery</p> <p>Dr Toby Cookson will update the community on the status of the new surgery in Trowbridge.</p> | 8pm |
| 11 | <p>Yerbury Street Residents</p> <p>The residents association will present on important local issues.</p> | 8:20pm |
| 12 | <p>Visiting Cabinet Representative</p> <p>Councillor Philip Whitehead, Cabinet member for Highways and Transport, will update on current priorities in the service area and take questions on residents parking.</p> | 8:30pm |
| 13 | <p>Police and Crime Commissioner update</p> <p>Angus Macpherson, Police and Crime Commissioner for Wiltshire, will discuss and take questions on racial discrimination, data privacy</p> | 8:40pm |

and surveillance.

14 **Urgent items**

9pm

Any other items of business which the Chairman agrees to consider as a matter of urgency.

15 **Close**

9.00pm

Future Meeting Dates

Thursday 17 September 2015 – 6.45pm Cotswolds
space, County Hall, Trowbridge

Thursday 12 November 2015 – 6.45pm Cotswolds
space, County Hall, Trowbridge

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MINUTES

Meeting: TROWBRIDGE AREA BOARD
Place: The Cotswold Space - County Hall, Trowbridge BA14 8JN
Date: 14 May 2015
Start Time: 7.00 pm
Finish Time: 8.50 pm

Please direct any enquiries on these minutes to:

David Parkes (Democratic Services Officer), Tel: 01225 718220 or (e-mail) david.parkes@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Nick Blakemore, Cllr Ernie Clark, Cllr Dennis Drewett, Cllr John Knight, Cllr Stephen Oldrieve (Chairman), Cllr Helen Osborn, Cllr Jeff Osborn, Cllr Graham Payne and Cllr Horace Prickett

Wiltshire Council Officers

Sarah Holland (Community Youth Officer), Rachel Efemey (Community Area Manager), Harry Gavroche-Jones (Youth Work Apprentice), Bills Parks (Highways and Streetscene, North), Andrew Osborn (Head of Service for Adult Care Commissioning),

Town and Parish Councillors

Trowbridge Town Council – Bob Brice
Hilperton Parish Council
North Bradley Parish Council
Southwick Parish Council – Stephen Carey
West Ashton Parish Council

Partners

Wiltshire Police – Insp. Chammings,
Wiltshire Fire and Rescue Service
NHS Wiltshire – Jo Cullen (CCG), Dr C. Wright.
Trowbridge Community Area Future – Lindsay Millen, Colin Kay.

Total in attendance: 49

| <u>Agenda Item No.</u> | <u>Summary of Issues Discussed and Decision</u> |
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| 34 | <p><u>Election of Chairman</u></p> <p>Decision:</p> <p>Cllr Steve Oldrieve was elected as Chairman of Trowbridge Area Board for 2015/16.</p> <p>Cllr Steve Oldrieve thanked Cllr Graham Payne for his work as Chairman during the last year.</p> |
| 35 | <p><u>Election of a Vice-Chairman</u></p> <p>Decision:</p> <p>Cllr Horace Prickett was elected as Vice-Chairman of Trowbridge Area Board for 2015/16.</p> |
| 36 | <p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Steve Oldrieve, welcomed everyone to the meeting of the Trowbridge Area Board.</p> |
| 37 | <p><u>Apologies</u></p> <p>Apologies were received from Trowbridge in Bloom.</p> |
| 38 | <p><u>Minutes</u></p> <p>Decision</p> <p>The minutes of the meeting held on 12 March 2015 were agreed a correct record and signed by the Chairman.</p> |
| 39 | <p><u>Declarations of Interest</u></p> <p>Cllr Dennis Drewett declared an interest as a member of the Trowbridge in Bloom Committee.</p> <p>Cllr John Knight declared an interest as a trustee of Help Counselling Services.</p> |
| 40 | <p><u>Chairman's Announcements</u></p> <ul style="list-style-type: none"> i. Climate Local Initiative ii. Universal Credit iii. HealthWatch Wiltshire Update iv. School Organisation Plan |

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| | <p>v. 'hEdges Art Project'</p> <p>vi. Dr Toby Cookson GP Partner - Dr Cookson would attend the next meeting in principle. The Chairman read out the following letter the Board:</p> <p>"Since we last gave an update we have made considerable progress in moving forward the merger of Adcroft & Bradford Road Surgeries.</p> <p>Sale of the land has been agreed with NHS property. The Section 106 monies have been agreed with NHS England & my understanding is that they have been paid to Wiltshire Council. Final planning permission has been issued. The current tenants have agreed to vacate the field by the 1st September 2015.</p> <p>Negotiations continue between our developers & NHS England / District Valuer around matters fiscal.</p> <p>Our next step is to appoint a builder. We hope to start developing the site towards the end of 2015, with an built time of around 12 – 15 months"</p> <p>Dr Toby Cookson GP Partner Bradford Road Medical Centre</p> <p>vii. The 'Save the RUH Hopper Bus' petition would be taken to the Health and Wellbeing Board. The meeting was planned for Thursday 21 May at County Hall and Members encouraged attendance.</p> |
| 41 | <p><u>Election of Representatives to Outside Bodies</u></p> <p>Outside Bodies representatives for 2015/16:</p> <p>i. Trowbridge Community Area Future (TCAF) – Cllr John Knight</p> <p>ii. Collaborative Schools – No one elected at this time.</p> <p>iii. Local Youth Network (LYN) - Cllr Dennis Drewett</p> <p>Working Groups representatives for 2015/16:</p> <p>i. CATG – All Members would attend the CATG. Cllr Payne requested that this meeting be held in the evening. Members debated the merits of holding this meeting in the day or the evening. This issue with be taken away and discussed with officers.</p> <p>ii. LYN Management Group –Cllr Dennis Drewett</p> <p>iii. Trowbridge Shadow COB – Cllr John Knight</p> |

Partner Updates

Updates from partners were received as follows:

i. **Wiltshire Police**

The Board noted the written update. Insp. Chammings was present to provide information on domestic burglaries and stated that one male had now been sentenced and a decrease in the number of incidents was expected. Insp. Chammings requested feedback from the Board to help him to add value to his reports. The Chairman encouraged feedback to be provided. Capacity issues were discussed in relation to public sector spending reviews. He stated that they were currently stretched due to maternity leave, although two new PCSOs had been recruited.

Street drinking and verbal abuse was raised as a cause of concern for the Board. Anti-social behaviour legislation was discussed as a possible solution and nine 48 hour dispersal orders had been issued to date.

ii. **Police and Crime Commissioner**

The Board had hoped for the Commissioner's attendance at the meeting and the Chairman would contact his team to arrange a future visit.

iii. **Wiltshire Fire and Rescue Service**

Concern was raised by Members that the Fire Service were not proposing a consultation session in Trowbridge. The Chairman would contact the Fire Service in regards to this issue.

iv. **Trowbridge Community Area Future (TCAF)**

The Board noted a written update. Lindsey Millen stated that funding had been gained from Trowbridge Town Council after losing it from Wiltshire Council. It was stated that direct engagement with community needs would continue and new objectives were being firmed up. The Board heard that TCAF's current remit was too broad with their current funding provisions. It was stated that 39 businesses had signed up to the 'safe places' scheme. TCAF would be helping Trowbridge in Bloom to progress.

v. **Town and Parish Councils**

a) Hilperton Parish Council – A briefing had been received on the Devizes road works and the Parish were grateful for the Town Council's time. The Town Council were also thanked for opposing the building on the Trowbridge side of the Hilperton Relief Road.

b) Trowbridge Town Council – A written update was circulated. A reception had been attended at the Mansion House for the Magna Carta baron town event. The Town Council had represented Trowbridge at the event.

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| | <p>vi. Local Youth Network Sarah Holland (Community Youth Officer) and Harry Jones (Apprentice Youth Worker) had been doing detached work and had met a group of skateboarders who wanted to see the renovation of the Trowbridge skate park. The LYN management group was discussed and there had been interest from young people. No grants had been received from the LYN to date and it was hoped that the skateboarders would bring forward such an application. Information was being requested from local schools to help with a needs assessment and a 'wish tree' had been used to see what young people wanted for Trowbridge. Members asked a question in regards to contacting 'Youth for Christ'.</p> |
| 43 | <p><u>Outside Body Updates</u></p> <p>Trowbridge Shadow COB – A second meeting with the consultants had taken place and a proposed site was deemed critical for the development of Trowbridge. The project's funding gap was discussed and it was expected that Trowbridge would be a difficult campus to develop. A variety of options were being considered and some had been already dismissed. The next meeting would take place in June 2015 and it was hoped that they would go to Cabinet once the financial package had been arranged. Concerns were raised about the financial viability and quality of the possible buildings.</p> <p>The Board discussed the budget of other campuses and the need to scale back in line with budget restrictions. It was stated that this facility was long overdue and had to be a quality development. The Community Youth Officer stated that a leisure centre was a priority for young people.</p> |
| 44 | <p><u>Funding</u></p> <p>The Area Board considered the following applications to the Community Area Grant Scheme.</p> <p>1.1 YMCA Green Shoots Nursery – Purchase of IT equipment for electronic assessments - £1,844 requested. Clarification was requested as to how it would help families whose first language was not English. Methods of improving parental involvement were discussed. Members asked how many children this project would involve and in response it was heard that a vast majority came from the Studley Green community.</p> <p>Decision: To approve £1,844 in funding to YMCA Green Shoots Nursery</p> <p>1.2 Friends of Southwick Country Park – Purchase of a New Notice Board - £900 requested. Tarmac scalplings in the car park were raised and the contractors would use the scalplings to improve access for walkers and disabled vehicles.</p> |

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| | <p>Decision: To approve £900 in funding to Friends of Southwick Country Park</p> <p>1.3 Help Counselling Services – Moving costs phase 2 - £2,500 requested The group were returning for the second half of the grant, having previously received £2,500 for phase one. A question was asked as to their new location.</p> <p>Decision: To approve £2,500 in funding for Help Counselling Services</p> <p>1.4 Trowbridge in Bloom – Purchase of equipment for their re-launch - £744 requested. Cllr Helen Osborn endorsed the project. Clarification was provided in regards to their re-launch and what had happened to any assets from the first launch. Clarification was also sought as to the involvement of TTC. It was stated that TCAF provided administrative and project support.</p> <p>Decision: To approve £744 in funding for Trowbridge in Bloom</p> <p>1.5 Julian House Bike Workshop Trowbridge – Set up of new IT and Learning Centre - £4,900 requested. The impact and progress of the group was explained and over 500 bikes had been donated to date. Business was still being developed and did not break even but they were developing a good customer base. Police bicycles, being used in the Trowbridge Community Area, were being served at the workshop.</p> <p>Decision: To approve £4,900 in funding to the Julian House Bike Workshop Trowbridge</p> <p>1.6 West Wilts Esprit Gymnastics Club – Purchase of additional training equipment - £3,000 requested. This would be match-funded by the Club. Questions were asked if funding had been requested from other Boards. It was stated that £3,000 of £5,000 had been requested from Trowbridge Area Board as a core of their membership was from the Trowbridge community area.</p> <p>Decision: To approve £3,000 in funding to West Wilts Esprit Gymnastics Club</p> |
| 45 | <p><u>Local Health and Wellbeing Plans</u></p> <p>Jo Cullen (CCG) and Dr C. Wright presented an update on the rollout of integrated community teams. The update discussed the need for integration and a seamless service than was centred around the customer in their home. The need for the customer to only tell their story only once and to prevent reassessments was raised. It was stated that those with a number of ongoing health concerns would be suited to integrated care.</p> |

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| | <p>Dr Wright discussed what was happening in Trowbridge and how care was being transformed for older people. Multi-disciplinary meetings between community teams were taking place to progress this work. Dr Wright discussed the role of an emergency response practitioner for home visits and an older person's nurse.</p> |
| 46 | <p><u>Services to the Elderly</u></p> <p>Andrew Osborn, Head of Service for Adult Care Commissioning, discussed the Care Act and provided an update on helping older people stay in their homes rather than being admitted to hospital. The changing work of the social care team when assessing people's needs was discussed. The 'Your Care, Your Wiltshire' website was highlighted. The Trowbridge Older Person's workshop would take place on Thursday 18 June 2015 at 15:00 at County Hall.</p> <p>It would be necessary to elect an older person's and carer's champion to ensure that people are being interacted with on a local level. Care Quality Commission reports were discussed in regards to domiciliary care. Members raised the need for more investment in professional carers. It was stated that there was a national shortage of care workers and a need to ensure their staff are paid above the living wage.</p> <p>Members discussed the need for a specific portfolio holder to focus on older people and carers. It was felt that this needed to be elevated above an area board level and that a wide range of services had been commissioned to support carers. The Chairman would take the comments made by Board forward.</p> |
| 47 | <p><u>Climate Local Initiative Report</u></p> <p>The Chairman drew attention to the written report that was provided to raise awareness and engage the Trowbridge community in how the council was tackling the energy challenge.</p> |
| 48 | <p><u>Housing Consultation Summary</u></p> <p>The Chairman read out a short note (attached to these minutes) on behalf of the Head of Service for Place Shaping (Wiltshire Council). The consultation related to an additional 649 houses in Trowbridge and had noted the significant concern of local people. The sale of land to developers and inaccuracies within the housing suggestions were discussed.</p> <p>The Head of Service for Place Shaping would attend a future Board meeting.</p> |

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| 49 | <p><u>Visiting Portfolio Holder</u></p> <p>Councillor Horace Prickett talked about his responsibilities for passenger transport and provided an update on the disruption to rail services.</p> <p>An opportunity for questions was provided.</p> <p>Cllr Prickett stated that he is not responsible for services that are under contract, such as the RUH Hopper. There would be disruption to rail services in Trowbridge due to electronic cables being run through Box tunnel; the bats were not within the tunnel at this time. From 18 July 2015 through to the end of August 2015, it would not be possible to travel from Trowbridge to London via Bath – it would be necessary to go via Chippenham. The Trowbridge to Waterloo service would run to Westbury and terminate there. It would be possible to go from Westbury directly and then onto Waterloo. Leaflets were circulated which provided information in regards to train changes.</p> |
| 50 | <p><u>CATG Recommendations</u></p> <p>2.1 It was agreed to recommend to the Area Board to allocate £1,500 for a lighting column at Keates Close, Trowbridge on condition that Trowbridge Town Council match this with £1,500</p> <p>Decision: To approve the recommendation.</p> <p>2.2 It was agreed to recommend to the Area Board to allocate £1,000 for 2 x dropped kerbs at Green Lane, Trowbridge on condition that Trowbridge Town Council match this with £1,000</p> <p>Decision: To approve the recommendation.</p> <p>2.3 It was agreed to recommend to the Area Board to allocate £1,000 for Southwick Village Gateway improvements on condition that Southwick Parish Council match this with £1,000.</p> <p>Decision: To approve the recommendation.</p> <p>2.4 It was agreed to recommend to the Area Board to allocate £2,500 for 20mph zone implementation on College Road, Trowbridge on condition that both Trowbridge Town Council and Selwood Housing match this with £1,250 each.</p> |

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| | <p>Decision: To approve the recommendation.</p> <p>2.5 It was agreed to recommend to the Area Board to allocate £1,500 for 20mph zone implementation on Church Lane, North Bradley on condition that North Bradley Parish Council match this with £1,500.</p> <p>Decision: To approve the recommendation.</p> |
| 51 | <p><u>Any Urgent Business</u></p> <p>The Health Fair planned for 18 June 2015 had been cancelled; however, the Older People’s workshop would take place from 3PM – 5PM on the same day.</p> |
| 52 | <p><u>Close</u></p> <p>The next Area Board meeting is an extraordinary meeting relating to older people and would be held on. Thurs 18 June (3pm – 5pm) at County Hall.</p> |

Wiltshire Housing Site Allocations Development Plan Document Update, April 2015

The Wiltshire Housing Site Allocations Plan will allocate new sites for housing to ensure the delivery of the Wiltshire Core Strategy housing requirement over the plan period to 2026 and that a 5 year land supply can be maintained across the plan period in accordance with Government policy. The Council has recently undertaken an early stage informal consultation seeking views on the emerging findings of the draft site assessment process. This included the methodology for site selection as well as potential options for housing sites, including sites at Trowbridge. In addition to Trowbridge, the Plan is considering the allocation of sites at Salisbury, the Market Towns, Local Service Centres and Large Villages as identified in the Wiltshire Core Strategy. The consultation closed on 31 March 2015. Further information is available via

<http://www.wiltshire.gov.uk/planninganddevelopment/planningpolicy/wiltshsgsiteallocationsplan.htm>

In total around 530 organisations and individuals responded, resulting in 570 comments. The main locations that received comments were Trowbridge (160 comments) and Salisbury (170 comments) on site specific areas, and 240 other comments on the methodology and other sites within Wiltshire. All comments can be viewed on the consultation portal -

http://consult.wiltshire.gov.uk/portal/spatial_planning/sites_dpd/informal_consultation_on_initial_site_options

The majority of respondents who commented on sites in Trowbridge, raised concern about the loss of the Hilperton Gap.

Work is now being carried out to assess the consultation responses and develop the technical work prior to a full public consultation on the draft Wiltshire Housing Site Allocations DPD, which is scheduled for summer 2015

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Agenda Item 5

Chairman's Announcements

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| Subject: | School Place Planning and Commissioning |
| Officer Contact Details: | Clare Medland, Head of School Place Commissioning, Clare.medland@wiltshire.gov.uk, Ext 13966 |
| Further details available: | Further details will be available in July/Aug 2015 |

Summary of announcement:

A new School Places Strategy 2015 – 2020 and associated Implementation Plan are being developed following the recent approval of the Core Strategy. The draft Strategy is being presented to the Children's Select Committee on 21 July 2015 and will detail the current demographic trends in relation to the school population and where we will be proposing to expand, extend or provide new school places.

The draft Strategy will be available in full on the Council's website at the end of July 2015 and an Executive Summary briefing will be provided.

Following consultation over the summer, the final Strategy will be considered by Cabinet in the autumn.

A number of information workshop/drop-in sessions are being planned across the County during September to explain the Strategy in more detail, for anyone who wishes to find out further information or wishes to provide any feedback.

School Place Planning Information Workshops / Drop In Sessions

Chippenham – Weds 9th September 10.00am - 1.00pm (Venue tbc)

Trowbridge – Weds 16th September 10.00am – 1.00pm (St Johns Parish Centre)

Salisbury – Weds 30th September 10.30am – 1.30pm (Red Lion Hotel)

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Update for Area Boards - June 2015

Support for Unpaid Carers

On behalf of Wiltshire Council and NHS Wiltshire Clinical Commissioning Group, Healthwatch Wiltshire (HWW) is independently facilitating an engagement project looking at support for unpaid carers. The focus is to understand whether the services on offer are meeting the needs of carers, and specifically what services would make the most positive impact to carers who require immediate support.

HWW has been working with specialist voluntary sector organisations, to engage with their members and service users. HWW ran focus groups in May to listen to carers about their experiences of caring and asked them “what would support them during a crisis in order to prevent a carer breakdown?” A survey is now available and includes the outcomes from the focus groups. If you are a carer and would like to share your thoughts please take 5 minutes to complete the survey <http://www.wiltshire.gov.uk/supportforunpaidcarers.htm>. If you require a hard copy of the survey please contact us.

The outcomes of the focus groups and the results from the survey will be used by Wiltshire Council and NHS Wiltshire Clinical Commissioning Group, to inform what services are put in place to best support carers. HWW will collect together all the feedback it receives and produce a report that will help with the decision making process.

Patient and Visitor Feedback at the RUH

HWW worked jointly with Healthwatch Bath & North East Somerset to gather patient and public feedback about the Royal United Hospitals Bath NHS Foundation Trust. We ran a joint engagement stall in the Atrium of the hospital for a week and spoke to patients, relatives, friends and staff. We found that people were generally happy with the care provided by the hospital, and thought staff were usually doing their best, given shortages and funding limitations. The quality of food at the hospital was also praised. There were some people who recounted less positive experiences, and we were able to advise them how to raise complaints, if they wished.

Patients and visitors were concerned about parking and public transport for visiting the hospital, including the possibility of the funding of the Connect2Wiltshire service being withdrawn. Non-emergency patient transport was also the source of some complaints, with missed collections and long waits causing problems for patients. Patients also told us how problems getting appointments with their GP could lead to them using the hospital emergency department.

A full report can be found at http://www.healthwatchwiltshire.co.uk/sites/default/files/ruh_engagement.pdf. We would welcome any feedback you would like to give about a visit or stay in hospital, whether the RUH or any other local hospital.

Silver Services for Older People

HWW is currently supporting the Older People’s Health and Social Care Workshops being held in most community areas during June and July to engage with local people about their specific needs and issues. The workshops are designed to bring together older people and local organisations to highlight the positive aspects of living in their community and to identify any areas where it could be improved. The purpose of the initiative is to represent any gaps in commissioned services and to highlight opportunities where the community area could perhaps help itself with support from the Area Board. HWW is helping to promote the new information website - Your Care Your Support Wiltshire, which will begin to address previous issues regarding lack of health and care information, support services and groups and clubs. HWW will work with Wiltshire Council, NHS Wiltshire Clinical Commissioning Group and local groups to develop this information and to grow the service directory of community facilities and interest groups. For more information call Kevin Gaskin at HWW on 01225 434218.

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk

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Update for Area Boards - July 2015

Better Care for Older People in Wiltshire

Health and social care are increasingly working closer together with the aim of better meeting the needs of older people. This approach is happening all around the country and is called 'Better Care'. The focus is on making sure that care is provided as close to home as possible with home always the first option. This means that where possible, care will be provided in local communities rather than in hospital settings. More information on Wiltshire's Better Care Plan can be found here:

<http://www.wiltshire.gov.uk/socialcare-better-care-plan.pdf>. Healthwatch Wiltshire (HWW) want to make sure that older people have the chance to say how health and care services are working for them. We are asking people to share their experiences of care, discharge from hospital and whether they, their families and unpaid carers, were involved as much as they wanted in decisions about their care. Please get in touch with us to share your views and so we can tell commissioners and providers of services about the experiences of local people.

The Care Quality Commission (CQC) inspection of Great Western Hospital (GWH) NHS Foundation Trust September 2015

The CQC is the independent regulator of health and adult social care in England. In September the CQC will be carrying out an inspection of GWH. As part of this inspection process, the CQC want to hear from local people about their experiences of using the services provided by GWH. This includes its acute hospital service in Swindon and adult community health services across the county. If you have used a service provided by GWH within the last year, we would like to hear from you so we can share local experiences with the inspection team.

Your Care Your Support Wiltshire—Your chance to make it grow.



Healthwatch Wiltshire, in partnership with Wiltshire Council, has developed a new health and social care information website for the public and professionals. It is called 'Your Care Your Support Wiltshire'. The website is still at an early stage which is really exciting for local people as it means that they have a chance to have a say in how it grows. We would like to know what you think about the website so far. Please tell us about local groups, services or general health and care information you would like to see added to the site. You can get involved in focus groups, reader's panels or just provide feedback in a one-to-one interview or via email. This is your chance to help build a really useful health and social care website fit for Wiltshire people. You can contact us about the website on: 01225 434218 or email: contact@healthwatchwiltshire.co.uk

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk

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Big Pledge 2015



Big pledge – make a difference campaign

The Big Pledge returns in 2015 with the theme 'make a difference' and 12 pledges that people can make as an individual, a group, a business or a community. Wiltshire's Big Pledge is a county-wide campaign endorsed by Wiltshire Council's Legacy Board.

It is part of the ongoing work to encourage Wiltshire residents to lead healthier and more active lives. The campaign aims to make a difference to an individual's health and wellbeing; and make a difference in the local community. Wiltshire's Big Pledge challenges people to get healthy, volunteer, or make a positive change in 2015.

The twelve pledges are:

Make a difference to my health and wellbeing:

- Take the sugar swap challenge and reduce my sugar intake for 21 days
- Be sun aware and protect my skin during May to September
- Eat a rainbow by increasing my fruit and vegetable intake to at least five a day for 30 days or more
- Get active by increasing my physical activity for 30 days or more or by taking part in the Big Pledge Activity Challenge
- Stop smoking for 30 days
- Be alcohol aware by having at least two or three alcohol free days a week
- Improve my wellbeing by taking time out to do something I enjoy at least three times a week

Make a difference in my community:

- Volunteer at least once a month from May to September
- Do charity fundraising for a local cause
- Do acts of kindness by helping someone in my neighbourhood during May to September
- Get my community active by encouraging people I know to do more physical activity
- Be dementia friendly and become a dementia friend

What you need to know

- Wiltshire's Big Pledge runs from 11 May to 30 September 2015.
- The Big Pledge Activity Challenge (previously known as the Wiltshire Challenge) will run from 1 June to 19 July 2015. Registration will open on 11 May 2015.
- The Big Pledge website will have tips and links to useful information to support those making a pledge www.wiltshire.gov.uk/Bigpledge
- People can register their pledges on the website and can do as many pledges as they like.
- Radio advertising will run on Heart, Smooth, Spire, The Breeze etc. to support the campaign.
- A Big Pledge toolkit with flyers, posters and badges will be distributed before the campaign starts

What can you do?

- You can make a difference in your community by helping to promote the Big Pledge in your community and place of work.
- Become a campaign champion within your community to promote the Big Pledge and encourage people to register their pledges online
- Agree to do one of the pledges as an Community Area Board
- Wear your 'Ask me about Wiltshire's Big Pledge' badge
- Encourage people to post pictures and tell us about their pledge on Facebook at: facebook.com/WiltshireBigPledge and on Twitter using [#BigPledge](https://twitter.com/BigPledge)

Make a pledge yourself as an individual or as a group



Further information

For further information contact:

Mary Devers, Big Pledge Project Officer mary.devers@wiltshire.gov.uk

Steve Maddern, Adult Health Improvement Service Lead, steve.maddern@wiltshire.gov.uk

John Goodall, Public Health Consultant (designate) john.goodall@wiltshire.gov.uk



Chairman's Announcements

| | |
|---------------------------------|--|
| Subject: | Grants for rural organisations and businesses |
| Officer Contact Details: | See links below |
| Weblink: | See links below |

Summary of announcement:

Agricultural businesses and organisations across Wiltshire are being encouraged to apply for European grants designed to boost rural employment.

The Leader scheme is one element of the Rural Development Programme for England, funded by the EU and DEFRA. This tranche of grants runs for five years, until March 2021.

Grants will be available to support the local rural economy, in the following areas of activity: farming, micro and small enterprise employing fewer than 50 people (including farm diversification), rural tourism/the visitor economy, forestry, rural services, and culture and heritage.

The application process is being administered by; Local Action Groups each with a board of volunteers assessing applications to make sure the money goes to those projects likely to create the most new rural jobs for the county. Most grants will be between £2,500 and £50,000.

Six Local Action Groups (LAG) covering Wiltshire have been awarded funding under the new programme (2015 to 2021). North Wessex Downs based on the Area of Outstanding Natural Beauty (AONB), New Forest based on the national park, Heart of Wessex along the A303 in Wiltshire and Somerset, Plain Action centred on Salisbury Plain, Vale Action along the A350 corridor and Cotswold, based on that AONB.

For information about applying for a grant contact the programme manager for your local action group:

North Wessex: Dawn Hamblin, email nwdleaderprogramme@wiltshire.gov.uk call 01488 680458 or visit: www.northwessexleader.org.uk

New Forest: Sally Igra, email Sally.Igra@NFDC.gov.uk call 02380 285368 or visit www.newforestleader.org.uk/8573

Heart Of Wessex: Sarah Dyke-Bracher, email sarah@heartofwessex.co.uk call 07826 907361 or visit www.heartofwessex.co.uk

Plain Action: Alan Truscott, email atruscott@communityfirst.org.uk call 01380 732814 or visit www.plainaction.org.uk

Vale Action: Alan Truscott, email atruscott@communityfirst.org.uk call 01380 732814 or visit www.valeaction.org.uk

Cotswold: James Lloyd, email James.Lloyd@cotswoldaonb.org.uk call 01451 862000 or visit www.cotswoldaonb.org.uk/leader

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Town Clerk's Report 24th June 2015 to Policy & Resources Committee 30th June 2015

1. POLICY

1.1 Nominated free-parking days 2015 - The free-parking days in Wiltshire Council Car-parks for 2015 are; Saturday 27th June for Armed Forces weekend and Friday 24th and Saturday 25th July for Magna Carta Charter Fayre.

1.2 Community Governance Review – Wiltshire Council's Panel are expected to publish their recommendations in the Summer starting with the smaller parish changes and followed by the more significant changes proposed for the towns. This will allow a period of public consultation continuing into the Autumn, their recommendations are expected to include changes to the town boundary. A final decision is expected to be presented to Wiltshire Council for consideration at a Full Council meeting in November, with implementation of any changes expected in 2017.

2. FINANCE

2.1 Policy & Resources – Financial Accounts 2014/15 (AGENDA ITEM 12)

| Year End | Actual Budget | | Variance |
|-------------------|---------------|-------------|-------------|
| | <u>£000</u> | <u>£000</u> | <u>£000</u> |
| Gross Expenditure | 430 | 451 | 21 |
| Income | 6 | 5 | 1 |
| Net Expenditure | 424 | 446 | 22 |

The budgeted net expenditure for the year was £445k with the actual net expenditure at £424k which was £22k under budget.

Democratic Services CC401 was £5k under budget for the year with savings on salaries and publicity. The share of the Civic Centre costs were (£3k) over due to the new flooring.

Mayor CC402 net expenditure was (£2.5k) over budget mainly due to the civic dinner.

Grants CC403 Overall grants were £4k favourable.

Projects CC404 Projects spend included BID feasibility and 42 Discover Trowbridge banners, and was £14k favourable overall.

Establishment CC 410 net expenditure was £160k which was £1k under budget despite the shared cost of the Civic Centre at (£2k) over budget. Other savings for the year included salaries and insurance.

2.2 Finance Summary April 2014-March 2015

Museum net expenditure came in £3k under budget.

Leisure Services net expenditure was (£46k) over budget.

Direct Services total net expenditure was 16k under budget.

Civic Centre Management Board total net expenditure was (£94k) over budget.

Council - In total the budget net expenditure for the year was £1455k with the actual at £1501k which was (£46k) over budget.

Earmarked Reserves - Total balance has increased from £99k to £118k; Museum project £102k, Stallards changing room project £6k, Historic Buildings £2k, ETrowbridge £0.2k, and Sports pitches £7k.

General Reserves – has reduced from £251k to £205k.

2.3 Local Gov't Act S150(5), Orders For Payment – The finance department is still testing electronic banking.

2.4 Risk and Audit Panel – Meets on Tuesday 23rd June to consider the Annual Return, Internal Audit report and other matters.

2.5 Financial Regulations - the Financial Regulations have been reviewed by the Risk & Audit Panel at their meeting on 23rd June 2015 following questions raised at Full Council.

3. PERSONNEL

3.1 Leavers - Faye Daffurn – Venue Trainee Supervisor – 30/03/15, Jade Songhurst - Sports Coach – 25/03/15, Aimee Parsons – Sports Coach 08/04/15, Anthony Andrews - Sports Coach – 15/04/15, Sarah Kenyon – Exhibition and Arts Officer – 14/05/15

3.2 Starters - Ellen Ford – Venue Trainee Supervisor – 14/05/15, Hanne Dahl – Exhibition and Arts Officer – 03/06/15

3.3 Job Evaluation Exercise – South West Employers commenced the Job Evaluation Exercise with all staff on 3rd February 2015. I received an initial spreadsheet with job scoring for feedback, following which South West Employers will put together a pay and grading structure and finally produce the report. Time frame expected: approx. 2 weeks.

4. SERVICES

4.1 MUSEUM & TOURISM – The next committee meeting is 22nd Sept 2015 at 6:30pm

4.1.1 Museum Project – the Curator is progressing with our application to the HLF which will be submitted by 19th August. The Curator, Town Clerk, and Architecton met the HLF Development Officer for the South West Team, Phillipa Davies and Richard Bellamy, on Tuesday 9th June, to discuss the project in detail. We then held a meeting with Colin Scragg, Carter Jonas, who is negotiating with the Landlords in relation to our plans and lease. Costs have necessitated a phased approach to the project, with plans for this stage focusing on opening up the additional floor of the building to provide new accommodation for the full range of activities and views across the town as well as improving the entrance area. The HLF officers were once again very supportive of our project and provided helpful advice towards our application.

4.1.2 Holiday Activities – there were a range of workshops on offer during Easter and May half term holiday they ran a successful Bugs and Butterflies workshop amongst others. Full details are in the Curator's June report to the Museum & Tourism committee.

4.1.3 Exhibition - Work continues on the Magna Carta exhibition and related activities.

4.2 LEISURE SERVICES - The next committee meeting is 22nd Sept 2015 at 7pm.

4.2.1 Fun Days – Plans are already in place for Summer holidays from Monday 27th July to Friday 28th August 2015 at the Grove School.

4.2.2 Sports Pitches Project – We are working with clubs, Wiltshire FA, Sport England and WASP to develop plans for the land at Devizes Road which we have purchased with S106 funds. Further funding (£225,000) has now been received by Wiltshire Council from Wain Homes in respect of the Southview Farm development. The remaining S106 funding (Castle Mead and Abbey New Homes) is expected by the end of 2015. The current lease at Woodmarsh with landowner Doric runs out in 2018 and we are in discussion with them via our agent (Kavanaghs) regarding options of a new lease or purchase of the land. We are in discussion with Wiltshire Council and Wiltshire Football Association regarding use of some of the S106 money to support the purchase of Woodmarsh to provide a secure future for Trowbridge Town Football Club. We will then need to enter into discussion with the Football Club regarding future lease and rent, with any income to the Town Council financing and borrowing requirement and for investment in the new facilities at Devizes Road. Wiltshire Council is also in the process of completing an Open Spaces Study which will inform future policy. We will appoint a consultant in the near future to prepare plans for Devizes Road with a view to making grant applications in 2016. Our project will also consider the purchase of additional land and smaller scale improvements at Innox Road and Seymour to provide facilities for junior teams.

4.2.3 Sports and Play Festival – Our Festival in 2015 will be held on Saturday 25th July as part of the town's Magna Carta 800th Charter Fayre, with a medieval theme, details at the end.



4.3 DIRECT SERVICES – The committee meets on 25th August 2015.

4.3.1 Civic Centre – The Management Board next meets on 30th July 2015.

Installation of SOLAR Photovoltaic Cells on the roof. This was commissioned on 8th May and in the first month has already saved over 1 tonne of CO2.

4.3.2 Town Park

Friends of Trowbridge Park – an Extraordinary General Meeting of the Friends will be held at the Civic Centre on Wednesday 8th July at 6:30pm it is hoped that as many councillors and Friends members can attend to secure the future of the organisation working with the Town Council to support the maintenance and development of our superb town centre facility.

Outdoor Gym - following investment in the children's play area, much used since its installation earlier in the Spring the new Outdoor Gym circuit is nearing completion, providing a 1km fitness course around the Park. Future investment is likely to be dependent upon income from Community Infrastructure Levy and grant sources.

Storage Facility at St George's Works (AGENDA ITEM 7) - The owners of St George's Works (where the council currently rents a storage facility) is considering redevelopment opportunities and has sought the cooperation of the Town Council to improve this important aspect of the Park, providing a new frontage which looks onto the Park rather than turning its back on the Park as has been the case for over 128 years. The developer has committed to removing old out-buildings and overgrown trees at the back of the bandstand to enable the Council to build a new freehold storage facility for our vehicles and equipment. The Direct Services Committee considered this and made a recommendation to the Policy & Resources committee, due to the potential wider consequences. No financial commitment from the Council is required at the moment, prior to a planning application being made. The Full Council would be required to approve any borrowing by the Town Council to

fund construction of the new storage facility. If the Council were to consider borrowing in order to fund the development of the storage facility then in lieu of the current annual cost of the facility in St George's Works the Council could borrow £340,000 from the Public Works and Loans Board at fixed interest rates over fifty years, without any increase to the budget. The agent has provided additional information regarding construction vehicle access to the site which has been circulated to members.

Direct Services Committee's RECOMMENDATION:

That the Council works towards a joint planning application with the owners of St George's Works for the redevelopment of St George's Works including new elevations to the Park and new storage facilities in the Park for the Town Council, subject to agreement with the developer relating to costs.

In addition the Policy & Resources Committee is asked to consider the following **RECOMMENDATION from the Town Clerk:**

That in working towards a joint planning application for St George's Works and new elevations to the Park, the committee delegates to officers, in consultation with the Leader and Chair of the Direct Services Committee, responsibility for agreeing the planning application with the owners of St George's Works and their agents, subject to the proposals being advantageous to the Town Council and there being no cost to the Council at this stage.

4.3.5 Longfield Community Centre Toilets – (AGENDA ITEM 8) - The gents and disabled toilets at Longfield Community Centre were refurbished in 2014/15 utilising Area Board grant income and budget and we now have plans to complete the activity with the refurbishment of the ladies toilets in 2015/16 at a cost of £9,500. Longfield has a budget of £6,000 for premises repairs. The RFO advises the committee that a generally recognised minimum level of general reserve is 3 months of expenditure, which should currently be approx. £380k for the Town Council and that on 31st March the Council's General Reserve was £205k. The Committee should therefore consider carefully whether; General Reserves should be depleted further; external funding should be secured to contribute to the project or other savings against budget should be found to fund the refurbishment of the toilets, or whether the project should be delayed until appropriate funding is available. It should be noted that our Internal Auditor has also reported that the council should consider carefully the level of General Reserves this year.

The Direct Services Committee has requested approval from the Policy & Resources Committee to allow use of General Reserves to guarantee that the refurbishment can be completed and made the following:

RECOMMENDATION: That the Policy & Resources Committee makes available funding from reserves to complete the refurbishment of the Longfield Community Centre toilets, subject to a successful bid to the Area Board.

5. MARKETING & EVENTS

5.1 Calendar of Events (please see attached at the end of the report).

5.2 Website – The Town Council web-site www.trowbridge.gov.uk provides information about all council activities and services as well as links to other Trowbridge web-sites. Our other web-sites are: www.trowbridgecivic.co.uk for information about the Civic Centre, events and activities & www.trowbridgemuseum.co.uk for the Museum.

5.3 Magna Carta 800th 1215-2015 – Our Magna Carta 800th celebration year includes; *Magna Carta Museum Exhibition ongoing*, also celebrates the 25th Anniversary of the Museum.



Lord Mayor of London; Baron Towns Reception 12th May – 13 reps from Trowbridge attended a lunch at the Mansion House including the then Mayor, Deputy Mayor, Leader, Town Clerk and Town Crier. Trowbridge certainly made an impression on the day!

Liberteas Big Lunch, was held in the Park, Sunday 14th June, by BIG Community Grow. On Monday 15th June the Leader and Town Clerk represented the Town with others at the Salisbury Pageant. Mr

and Mrs Milroy represented the town at Runnymede.

Magna Carta Baron Towns Bike Ride 800 miles in 800 years from 20th June, Town Clerk Lance Allan will be visiting all 23 Baron Towns, starting in *Curry Mallet* and calling in at *Trowbridge* at lunch time on Saturday 20th. Sunday 21st *Long Crendon*, Bucks, *London* and *Greenwich*; Monday 22nd *Walkern*, Herts, *Stansted Mountfitchet*, *Little Dunmow*, *Pleshey* and *Castle Hedingham* in Essex and *Clare* in Suffolk; Tuesday 23rd *Framlingham* and *Huntingfield* in Suffolk; Wednesday 24th *Leicester* and *Belvoir*; Thursday 25th *Pontefract* and *Helmsley*, Yorkshire; Friday 26th *Thirsk*, *Topcliffe* and *Skipton*, Yorkshire and *Hornby*, Lancashire; After a trip over the Pennines on Saturday 27th the finale takes in *Warkworth* and finishes in *Alnwick*, Northumberland on Sunday 28th June. You can sponsor Lance at:

www.justgiving.com/LANCE-ALLAN2 to raise money for Dorothy House Hospice or www.justgiving.com/LANCE-ALLAN1 to raise money for Re~cycle bikes for Africa.

'Horrible Histories' live on stage at the Civic Centre on **Saturday 18th and Sunday 19th July**.

www.trowbridgecivic.co.uk/event/Horrible+Histories+Barmy+Britain+Part+Three

St James' Church 'Celebration of Magna Carta' exhibition 20th - 26th July, including floral exhibits using Henry de Bohun colours of gold and blue.

Magna Carta Charter Fair weekend of 24th/25th/26th July. All council departments are involved in organising elements of the **Magna Carta Charter Fair** as well as our partner organisations. The Chamber of Commerce and Town Team is running a **Trowbridge Business Expo** in the Civic Centre on the Friday and Saturday sponsored by *Apetito*, *Hitachi* and *Office Evolution*. The Town Team will also be arranging **Medieval themed markets in Fore Street**, The **Active Trowbridge Magna Carta Sports & Play Festival in The Park** will be held on the Saturday, with **Jousting and a Town Crier's Competition** on Sunday ending with the **Civic Service** on Sunday evening in St James' Parish Church.

6. **TOWN DEVELOPMENT** – Committee meets 23rd June, 14th July and 11th August.

6.1 **Town Centre Developments**

St Stephen's Place [//ststephensplacetrowbridge.co.uk/](http://ststephensplacetrowbridge.co.uk/) – There is one remaining unit to let following opening of Wagamama. <http://www.wagamama.com/restaurants/trowbridge>

Cradle Bridge – Marks & Spencer Simply Food, Toby Carvery, 150 parking spaces, two retail units and a footbridge across the river to St Stephen's Place was approved by Wiltshire Council on 29th April. www.mrmultid.co.uk/index.php/projects/cradle-bridge-retail-and-leisure-development

Bowyers (AGENDA ITEM 9) – Demolition works were completed in December but Morrisons included the site in a list for disposal for Residential/Retail/Mixed use development on Tuesday 9th June, with bids to be in by 6th July. <http://www.rapleys.co.uk/property/trowbridge-ba14-8hh/retail-residential-mixed-use-development-opportunity/438/> The Committee should consider if on behalf of the Council it would welcome this site being promoted for residential development through a new planning application as part of the Housing Allocation Plan currently being drafted, reducing pressure to find new greenfield sites.

RECOMMENDATION: That following the decision of Morrison's to dispose of the former Bowyer's factory site, Trowbridge Town Council would welcome the principle of residential development as the major element of any new scheme for the redevelopment of this site, enabling this site to be part of the Housing Site Allocations and therefore easing the pressure to find other greenfield locations and therefore advises Wiltshire Council of this view.

Court Street – Monahans hold an official opening this week in Fortescue House as tenant for the offices, residential apartments at the former Tremans factory site are also for sale.

6.2 Housing – The following major sites are under development.

H9 Southview Farm, Wain Homes, 300 houses for sale.

www.wainhomes.net/southwest/development-details.php?itemID=47

H11 Castle Mead, Persimmon & Charles Church 650 houses for sale, West Ashton Rd link and Hilperton Gap Rd (Elizabeth Way) are due to open August. www.persimmonhomes.com/castle-mead-2206

H8c The Pastures off Parsonage Way, Abbey New Homes 180 houses for sale.

www.abbeynewhomes.co.uk/PASTURES%20Trowbridge/home.html

Baron's Park, Green Lane – Green Square, 90 houses.

<http://www.greensquarehomes.com/baronspark/index.htm>

Ashton Park – Mainly in West Ashton and North Bradley parishes, an outline application (15/04736/OUT) for 2,500 houses, employment, 2x local service centres, 2x primary schools, site for secondary school, ecological visitor facility, open space and A350 West Ashton and Yarnbrook improvement has been received. The Town Council will consider a response at the meeting of the Town Development Committee on 14th July. An application for 120 homes on a small area of the strategic site off Drynham Lane (East of railway) has also been submitted by Wain Homes.

6.3 Wiltshire Local Development Framework

6.3.1 Housing Site Allocations Plan - The Town Clerk met with Spatial Planning officers from Wiltshire Council on Thursday 7th May to discuss the issues raised regarding the Hilperton Gap and other aspects of the Town Council's response to the potential sites. Meetings have also been held with those promoting site 3260 between Frome Road and Spring Meadows and site 613 at Elm Grove Farm off Drynham Lane (West of railway). Full public consultation will be undertaken by Wiltshire Council later this year.

6.3.2 Community Infrastructure Levy (CIL) – The Community Infrastructure Levy was adopted by Wiltshire Council on 12th May and took effect on Monday 18 May 2015.

www.wiltshire.gov.uk/communityinfrastructurelevy

6.4 Bus Services – Wiltshire Council and the Traffic Commissioners were given the statutory 56 days' notice by First Bus that they would be withdrawing from operating commercially; Service 234 (Chippenham – Trowbridge Frome) and Service T1 (Trowbridge Town). This will take effect

from 2nd August. Wiltshire Council have ensured that the X34 will continue to be operated by Faresaver on the Chippenham – Trowbridge – Frome route, with some additional services early morning and late afternoon to fill the gaps. Wiltshire Council is now seeking a contract to operate a Trowbridge Town Service between the town centre and Wiltshire Drive/Studley Green, this is likely to be on a reduced frequency to the T1. The St Thomas Rd/Victoria Rd/Hilperton parts of the T1 are likely to be covered by route adjustments to the X34. Further changes to other services can no doubt be expected in future, resulting from reductions in budget available to Wiltshire Council for subsidised services and shortage of bus drivers in the region.

Councillors Osborn and Osborn have been keeping everyone updated on the campaign to ensure that the RUH Hoppa service is retained. Wiltshire Council, the RUH and Wiltshire CCG between them appear to be committed to ensuring it remains.

6.5 Trowbridge Railway Station - Improvements to the Forecourts have been completed.

6.6 Electrification – Alterations to services are confirmed: **July 18th - 31st**; Chippenham - Bathampton, main line closed through Box Tunnel. Some services will run between Chippenham and Bath via a reversal at Staverton. All services via Trowbridge will operate as normal except some Melksham line services which will be replaced with buses. There will be a near normal service for people visiting the town for our Magna Carta Charter Fayre weekend.

August 1st - 31st; Staverton - Bathampton will also be closed. There will be an hourly Portsmouth Service through Trowbridge from Swindon via Chippenham, with some services calling at Melksham. Passengers for Bristol and beyond are advised to use this service changing at Swindon. Passengers for Bradford on Avon, Avoncliff, Freshford, Bath, Oldfield Park and Keynsham will have a replacement bus service from Trowbridge. There may also be replacement bus services direct to Filton Abbey Wood. Arrangements for special Saturday trains to Weymouth are still to be confirmed. www.networkrail.co.uk/great-western-route-modernisation/wiltshire/

6.7 Wessex Water – Will be installing new sewers 20th July to 1st September to provide for extension to the Paddocks Nursing Home which is situated off Hilperton Road. The new sewer will be routed via Paxcroft Primary School and land occupied by the public footpath adjacent to Ferris Way.

6.8 Licensing – The Town Clerk attended a hearing on 17th June into a late night refreshment application for the mobile catering outlet which has been situated without planning consent at the junction of the Halve and Roundstone St. The Panel's decision was to grant the licence for late night refreshment to midnight.

7. **TROWBRIDGE PARTNERSHIPS**

7.1 Transforming Trowbridge – www.transformingtrowbridge.org.uk Met for the last time on 15th April and will now be incorporated into a new partnership for Trowbridge combining with other representative organisations to focus on a plan for the future of the town, including the town wide concept of the Campus. This group held an inaugural meeting on 11th June and has decided to retain the name Transforming TROWBRIDGE. The focus of the group will be on economic development, but with links to other aspects of the community, which can influence and be influenced by the economy. Leisure, Cultural and Education services have a key role to play in attracting quality jobs to the community.

7.2 Trowbridge Community Area Future (TCAF) <http://tcafuture.wordpress.com/>

Julie Baptista commenced work as the Community Project Co-ordinator on 11th May, working alongside Lindsey Millen. Meetings not detailed elsewhere are:

| | | | |
|--------------------------------|---------------------------|-------|--------------|
| TCAF Steering Group | 13 th July | 16:45 | Civic Centre |
| TCAF Neighbourhood Partnership | 7 th September | 18:00 | Civic Centre |

7.3 Car-parking - The trial residents' parking scheme is ready to be implemented in Yerbury Street once the details have been agreed. Changes to parking outside County Hall have taken place and as a result Wiltshire Council staff are now able to park for free in the Lovemead car-park. We will be discussing the potential transfer of car-parking to the town council with Wiltshire Council as part of a cost-neutral package of asset transfers which are likely to include the remaining recreation grounds owned by Wiltshire Council, open space and children's play areas.

7.4 Campus – Consultants have now been appointed to bring forward options for the development of the new-build element of the Campus on the southern part of the area between Bythesea Road and the River Biss, which will also accommodate some commercial development to support the financing of the Campus new-build. The NHS has confirmed a requirement of 1500m² and requires a decision to proceed within 18 months and opening in 3 to 4 years.

7.5 Trowbridge in Bloom – this is now being facilitated by TCAF. The next meeting is being held on 9th July at 10:00 <http://www.trowbridge.gov.uk/trowbridge+in+bloom>

7.6 Trowbridge Arts – Their project Evaluation Report was circulated to councillors on 21st May. The Town Council provides a grant to Trowbridge Arts to support their activities and the Trowbridge Arts Festival. The next BA14 Culture meeting is on 9th July. The Cultural Strategy for Trowbridge has recently been circulated.

7.6.1 Town Hall Trust – is expecting to work with the Arts Council to secure funding for the works to the Town Hall to restore it as a permanent Arts Centre.

7.6.2 Bridge House – The Charity has sold Bridge House to Professor Anita Taylor to set up as an arts workshop and education space. The proceeds from the sale are being distributed through a grant scheme. Prof. Taylor is working with Trowbridge Arts and the Town Hall Trust.

7.7 Chamber of Commerce – Emma Roberts was elected President of the Trowbridge Chamber of Commerce.

7.8 Holy Trinity War Memorial – The White Ensign Association has received confirmation of its grant funding from the War Memorials Trust and will now be letting the contract to undertake the refurbishment work to James Long (Masons) Ltd.

7.9 Cockhill Solar Farm Community Fund. - Work is complete on site, which has been generating electricity since the end of March and the owners are setting up the £15,000 per annum fund with the Wiltshire Community Foundation. The Council will need to appoint a panel to advise the WCF on distribution of the funds later this year.

8. WILTSHIRE

8.1 Wiltshire Council - The parish newsletter is now published weekly and is circulated to members. www.wiltshire.gov.uk/council/parishnewsletterhome.htm

8.1.1 Area Board – The next meeting is on 16th July at County Hall. The Community Area Web Site is at www.trowbridge.ourcommunitymatters.org.uk

8.1.2 Community Area Transport Group (CATG) – Has a budget of around £21,500 for 2015/16. Met on 20th April and approved 50/50 funding for a dropped kerb set on Green Lane supported by the town council. CATG will also seek funding from Selwood Housing towards the 20mph zone implementation on the College estate. The Town Council will then reconsider a 25% share of the funding. Also approved a new lighting column in Keates Close with the Town Council providing 50/50 funding. The next meeting will be in September.

8.1.3 Local Youth Network – Sarah Holland, Youth Network Officer and apprentice Harry Gavroche-Jones are working with groups to identify service gaps and projects which may apply for grants. The LYN Management Group will work with young people on priorities and to make recommendations to the area board for grants to support youth activities. The Town Clerk has agreed to act as interim Chair until a young person has been appointed to the role, Lance will then act as mentor. Last meeting was held on 16th June.

8.1.4 Mobile Library Service review – (AGENDA ITEM 9) Wiltshire Council needs feedback on how changes planned for the mobile library service will impact on the community. For details of the changes please see the attached consultation documents. The consultation closes on 31st July 2015. Any changes will come in to effect from October 2015.

8.1.5 Market Towns Network – The next meeting will be held in September.

8.1.6 Highways & Streetscene - All issues should be reported via the website. www.wiltshire.gov.uk/parkingtransportandstreets/roadshighwaysstreetcare/mywiltshireregister.htm

In the absence of Nick Allford, Neighbourhoods Officer. Councillors are requested to contact Bill Austin on bill.austin@trowbridge.gov.uk with jobs in their ward.

8.1.7 Public Transport Consultation – workshops for key stakeholders are being held on 15/16/20/21 July to consider priorities against the need to make further significant savings in expenditure.

8.2 Police and Community Safety – Inspector Chammings reports to Full Council.

8.2.1 Public Spaces Protection Order (PSPO) – Wiltshire Council is working with the Town Council and other partners to develop a proposal for a PSPO to be implemented to cover a variety of anti-social activities across the town. Evidence of smoking in bus shelters is currently being compiled.

8.3 Wiltshire Fire & Rescue Service – Further information about Wiltshire Fire & Rescue Services is available on their web-site and in their QM magazine. www.wiltshirefire.gov.uk/qm

8.4 Health Services – The new Bradcroft surgery has now received planning permission. A decision has been made to provide mental health care beds in Salisbury ensuring the need for an alternative use for the Charterhouse site.

8.5 Wiltshire Association of Local Councils (WALC) – Newsletters are regularly circulated or available on their website www.wiltshire-alc.org.uk

9. CIVIC & DEMOCRATIC ACTIVITIES

9.1 **Council Meeting Dates.** Council and committee meetings for the next few months are:

| | |
|-----------------------------------|--------------------------------------|
| Tuesday 30 th June | Full Council Extra (Annual Accounts) |
| Tuesday 30 th June | Policy & Resources |
| Tuesday 7 th July | NO MEETING |
| Tuesday 14 th July | Town Development |
| Tuesday 21 st July | Full Council |
| Tuesday 28 th July | NO MEETING |
| Tuesday 4 th August | NO MEETING |
| Tuesday 11 th August | Town Development (4 weeks) |
| Tuesday 18 th August | NO MEETING |
| Tuesday 25 th August | Direct Services |
| Tuesday 1 st September | Policy & Resources |

9.2 **Twinning**

9.2.1 Leer/Germany – Deputy Mayor, Hauke Sattler, Councillor Ulf Heinrichsdorf, Leader of the Council Mrs Beata Stammwich, and Mrs. Cllr Ursel Nimmrich and Mrs. Cllr Engeline Kramer will be visiting Trowbridge for the Magna Carta celebrations in July 2015. The Trowbridge/Leer Twinning Association is drafting an itinerary for the duration of their stay from Thursday 23rd July – Monday 27th July 2015.

9.2.2. Cloth Road Artists Cath Bloomfield, Sue Cook and Andy Bigwood are to exhibit their work at 3. Internationaler Leerer Salon in Leer, Germany from 5 June to 4 July 2015. Artists from the Polish twin town of Elblag and the Dutch city of Groeningen will also be participating. The first Leerer Salon, or international exhibition, was held in 2011 and it is good to know that Cloth Road artists have been able to show their work in each of the three to be held so far – it represents a great opportunity for their artists and helps to maintain a valuable cultural link with the twin town.

9.2.2 Charenton/France – the Mayor and his wife have carried out an official visit along with a group from the Trowbridge French Twinning Association to Charenton from 12th – 15th June.

9.2.3 Elblag/Poland – a small group of Troubadors from Elblag will be visiting Trowbridge during the Magna Carta celebrations in July and participating in the Civic Service.

9.3 Civic Service – will be taking place on Sunday 26th July at St James' Parish Church at 6.30pm. This will be preceded by an afternoon tea for local and foreign dignitaries at the Civic Centre, culminating in the Civic Procession at 6pm from the Civic Centre to St James' Parish Church, accompanied by the Wiltshire Youth Marching Band. All councillors are encouraged to attend. Following the Service there will be refreshments served in St James' Church Hall.

Lance Allan

Town Clerk

Trowbridge Town Council,
The Civic Centre,
St Stephen's Place,
TROWBRIDGE,
Wilts,
BA14 8AH

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#DiscoverTROWBRIDGE

www.trowbridge.gov.uk

www.trowbridgecivic.co.uk

www.trowbridgemuseum.co.uk





2015

JUNE

| | | |
|---------|--|--------------|
| 20 | Wiltshire Family History Day | Civic Centre |
| 20 | Magna Carta Cycle Ride in aid of Dorothy House www.justgiving.com/LANCE-ALLAN2 and Re-cycle Bikes for Africa www.justgiving.com/LANCE-ALLAN1 | |
| 24 | Weekly Market | Fore Street |
| 26 | Farmers' Market | Fore Street |
| 27 | Motown Live at The Civic | Civic Centre |
| 27 & 28 | Wiltshire Armed Forces and Veterans Celebrations | Town Park |

JULY

| | | |
|---------|--|-------------------|
| 1 | Weekly Market | Fore Street |
| 8 | Blood Donor Sessions | Civic Centre |
| 8 | Weekly Market | Fore Street |
| 10 | Farmers' Market | Fore Street |
| 12 | Sunday Club | Civic Centre |
| 15 | Weekly Market | Fore Street |
| 18 & 19 | Horrible Histories (2.00 & 4.00pm) | Civic Centre |
| 22 | Blood Donor Sessions | Civic Centre |
| 22 | Weekly Market | Fore Street |
| 24 | Farmers' Market | Fore Street |
| 19-26 | 'Celebration of Magna Carta' Exhibition | St. James' Church |
| 24-26 | Magna Carta Markets | Fore Street |
| 24 & 25 | Business Expo | Civic Centre |
| 24 | Magna Carta Sports & Play Festival | Town Park |
| 25 | 'Magna Carta – Game of Barons' exhibition ends | Museum |
| 26 | Jousting | Town Park |
| 26 | Town Criers' Competition | Town Park |
| 26 | Mayor's Civic Service | St. James' |
| Church | | |
| 29 | Weekly Market | Fore Street |



AUGUST

| | | |
|----|--|---------------|
| 5 | Blood Donor Sessions | Civic Centre |
| 9 | Sunday Club | Civic Centre |
| 14 | Farmers' Market | Fore Street |
| 16 | Carnival Soapbox Derby | Castle Street |
| 19 | Blood Donor Sessions | Civic Centre |
| 28 | Farmers' Market | Fore Street |

SEPTEMBER

| | | |
|----|--|-----------------|
| 5 | Carnival Country Fayre | Trowbridge Park |
| 6 | Wiltshire Weddings Fayre | Civic Centre |
| 11 | Farmers' Market | Fore Street |
| 13 | Sunday Club | Civic Centre |
| 25 | Farmers' Market | Fore Street |
| 26 | Rock Diabetes | Civic Centre |

OCTOBER

| | | |
|----------------|---|--------------|
| 7 | Islands in The Stream | Civic Centre |
| 9 | Farmers' Market | Fore Street |
| 11 | Sunday Club | Civic Centre |
| 16, 17, 23, 24 | 'Moulin Rouge' Ladies' Nights | Civic Centre |
| 23 | Farmers' Market | Fore Street |

NOVEMBER

| | | |
|---------|--|--------------|
| 13 | Farmers' Market | Fore Street |
| 14 | The Rat Pack Vegas Spectacular | Civic Centre |
| 15 | Sunday Club | Civic Centre |
| 20 | Abba Mania | Civic Centre |
| 27 | Farmers' Market | Fore Street |
| 28 & 29 | Christmas Craft and Food Fair | Civic Centre |

Great 'Comedy @ The Civic' is on its way for 2016!!
February sees the return to the Civic Centre of [Roy Chubby Brown](#),
and in May 2016 we look forward to welcoming [Bill Bailey](#).

All of the above information is correct as at 28th April 2015. All event dates, timings and locations are subject to change.



Trowbridge Shadow Community Operations Board

Report to Trowbridge Area Board

Second Meeting with Consultants

A second meeting with Pick Everard and Savills took place on Monday 15th June. A variety of options were considered with the preferred one a single building positioned on the East Wing site so that it would not interfere with the line of sight between Castle ST and County Hall. The presentation has been circulated to the COB for detailed consideration before a final meeting with the Consultants. After this it is hoped to circulate it more widely.

Visit to Bridgewater Hospital

On Thursday 21st May four members of the COB visited to Bridgewater Hospital. This was arranged by Dennis Bridges. The hospital opened in 2014 and contains a number of facilities which are likely to be contained in the Health Centre aspect of the Campus such as a Minor Injuries Unit, Visioning, Therapies and a Birthing Unit. The visit was extremely helpful in terms of the way the facilities were configured and issues such as security.

Colin Kay
July 2015

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Local Youth Network Management Group Record

Trowbridge and Wider Area

| | | | | | |
|---------------------|---|--------------|---------|--------------|--------------------------|
| Area | Trowbridge | | | | |
| Date | 16/06/2015 | Times | 4pm-6pm | Venue | Civic Centre, Trowbridge |
| Present | Sarah Holland – Community Youth officer Harry Jones – Apprentice Youth Worker Lance Allan – Town Clerk Dennis Drewett – Rep from the Area Board Amée Desimone – Youth Engagement Officer – Selwood Housing Matthew Till – Police Hayley bell – Leisure Manager – Town Hall Lindsey Millen – TCAF | | | | |
| Apologies | Rachel Efemey – CAM Tracy Sullivan – Trowbridge Arts Director – Town hall Tara Hall – Young Person Colin Kay – TCAF Jayne Bullock – Collaborative Schools co-ordinator Carrie Creamer – WYAP Alf Moreton – North Bradley Councillor | | | | |
| Agenda Items | | | | | |
| 1 | Welcomes and Apologies | | | | |
| 2 | Agreed Group Record of last Meeting | | | | |
| 3 | Update from CYO: 1) Opline 2) Promotional Stand 3) Visits – Other areas and groups (LGBT & Bridging Project) 4) Schools 5) Detached 6) Feedback from the ABC (Broad mead and Southwick County Park) | | | | |

| | | | | | | | |
|--------------------------|---|--------------------|-----------|--------------|-----------|--------------------------|------------------------------|
| | | | | | | | |
| 4 | Discussions over Event in Trowbridge | | | | | | |
| 5 | Local Youth Networks logo – discussion | | | | | | |
| 6 | Finance for the LYN (15/16), Carried over funds (14/15) and Locally held funds from YS. | | | | | | |
| 7 | Bids | | | | | | |
| 8 | Training for all LYN members – discussion | | | | | | |
| 9 | Equalities training – who may need it for the LYN? | | | | | | |
| 10 | Appoint a member of the LYN as an Equalities Champion | | | | | | |
| Decisions | | | | | | | |
| 2 | The minutes were agreed by the group and passed as a true account of the meeting. | | | | | | |
| 3 | <p><u>CYO updated the group:</u></p> <p>1) <u>Opline</u> - Gave a brief outline of what is happening with the “Opline Group” and the support that this group of young people are providing to the CYO, Apprentice Youth Worker and TCAF to gain young people’s views on the views of young people in the local community and wider Trowbridge area. Plans are to support this group in gathering further information on the needs of young people and the improvements needed to the Trowbridge Skate Park. To support this group and the Community Youth Officer to gather information for the Needs assessment the CYO has proposed support funding to this group. <u>Funding for CYO – LYN Needs:</u> Support with Refreshments for the group, travel to various skate parks to gather information based on the needs in the local community. To conduct a team building activities to help build a solid group to maintain the development and with the aim to get some of these young people involved in the Local Youth Networks Management group. The Hire of Dorothy House. (Local to the young people and close to skate park).</p> <table> <tr> <td>Costs for 6 months</td> <td>- £180.00</td> </tr> <tr> <td>Refreshments</td> <td>- £ 60.00</td> </tr> <tr> <td>Team Building Activities</td> <td>- £ 250.00 (awaiting costs).</td> </tr> </table> <p>All committee members agreed to the funding to support and promote the needs of young people in the area.</p> <p>2) <u>Promotional Stand</u> – Shared with the group that on the 20th July, the CYO and the apprentice will be in the atrium in County Hall, sharing information about the Local Youth Networks. A banner is already being produced with flyers and posters to go along side this.</p> <p>3) <u>Visits</u> – Shared the planned visits to existing young person’s projects that are already happening in the Trowbridge area. To gain further information around the needs.</p> <p>4) <u>Schools</u> – Explained to the group that I have still not managed to get into the schools to obtain any views. Discussion was held between the committee and hopefully there are some possible ways forward with this.</p> <p>5) <u>Detached / Street based</u> – Have not been able to go out on street based youth work as much over the past few months. Been busy working with the skate group – Opline, which was created by meeting with young people on street based youth work. Plans to go out to Southwick Park and Broad Mead due to feedback from Cllr’s over destruction to property and to bring the groups together to bring a more positive activity from their present one, if the cause is by young people 13-19 years of age. To update at the next LYN MG Group.</p> | Costs for 6 months | - £180.00 | Refreshments | - £ 60.00 | Team Building Activities | - £ 250.00 (awaiting costs). |
| Costs for 6 months | - £180.00 | | | | | | |
| Refreshments | - £ 60.00 | | | | | | |
| Team Building Activities | - £ 250.00 (awaiting costs). | | | | | | |

| | |
|----|--|
| 4 | <p><u>Event – Networking</u></p> <p>The CYO explained that they were to hold a promotional stand in the atrium on the 20th July, and then to hold a follow up of organisations in the atrium to gain a knowledge of what is out there and available in the area for young people. It would also make sure that other agencies know about each other and a good networking event. We discussed with the group that the idea of the atrium for young people would not be appropriate as young people may not come in its not young person friendly. One of the members of the group came up with an idea of doing a roadshow build on from the networking event, we all agreed this was a good idea and the CYO will put this into practice. The Networking event is planned for August and the “Roadshows” in the beginning of the Autumn term.</p> |
| 5 | <p><u>Logo</u></p> <p>Discussed with the group about designing a logo for the LYN. I have since been told that as the CYO’s are all part of Hampshire we are not allowed a separate Logo for each LYN as we have to stand as a corporate format. The banners do have a good look to show it is a Trowbridge LYN.</p> |
| 6 | <p><u>Funding</u></p> <p>Shared with the group the amount of capital the Trowbridge LYN MG Group has to spend between now and March 2016. The amount is made up of three pots of money. The model started in October 2014, and was awarded £23,861.87 for 5 months. There was then the 2015/16 Budget for the year, which was lower at £39,908.20 for 12 months. Finally then was the Locally held funds, which was funds from previous projects in the Trowbridge Area and this is £28,881.00. Total to spend by March 2016 is £91,951.07.</p> <p>Discussion was had that as the Community Youth Officer only came into Post in February, whether any of this money can be carried over again to allow the process to be firmly in place and the word about the funding bids to be embedded in the Trowbridge Area with Youth Organisations and young people understanding that they can have a say and make a different.</p> |
| 7 | <p><u>Bids</u></p> <p>Informed the group that we still do not have any bids in for the Trowbridge Area. Young people and youth organisations need to understand more about the process and how to implement the funding. Discussion was had about how we can improve this with the groups and get the word out to young people.</p> |
| 8 | <p><u>Training / sharing information</u></p> <p>The LYN MG Group in Trowbridge is fairly new, this is our third meeting and therefore some of the members are still finding there was in regards to the bidding system and the grant funding. The CYO has suggested that all members need to attend training and that at our next LYN MG meeting we ask some young people to do a presentation on the strengths and weaknesses of the process. All group members liked this idea and asked for this to be actioned. This would include training around equalities and Diversity.</p> |
| 9 | <p><u>Equalities and Diversity Training</u></p> <p>All members felt that this could be discussed at the next meeting after the presentation from the young people.</p> |
| 10 | <p><u>Equalities Champion</u></p> |

| | | | |
|--------------------------------------|---|-----------------|-------------------------|
| | The CYO mentioned that in the Toolkit for the Community led Model and the funding system each LYN should have a Equalities Champion. At the meeting Hayley Bell put herself forward for the role. All other members endorsed that they were happy for her to take on the role. | | |
| Recommendations to Area Board | | | |
| 1 | That the Area Board supports the Community Youth Officer to progress a needs assessment for the local community in order to engage and empower young people. | | |
| Actions | | | |
| 1 | To support the CYO and Opline to gather information based on the needs of young people who use the skate park. To help them apply for funding based on needs. | | |
| 2 | Promotional Stand on the 20 th July – share with young people and the local community. | | |
| 3 | Visits to all local youth organisations in the Trowbridge Area. All members to support the CYO in obtaining the information to create a Wider LYN and therefore be able to help inform the local community about areas of need and funding opportunities. To ensure good practice to all youth work provisions. | | |
| 4 | To request whether any extension can be granted to the Trowbridge LYN MG to spend the “positive activities funds” as the post was not filled for 4 months after all others were in post. | | |
| 5 | All members on the LYN MG to attend training on the grant system and the points system. | | |
| 6 | To invite young people for another LYN MG to share the strengths and weaknesses for the system. Planned for the next meeting | | |
| 7 | Equalities Champion – Hayley Bell confirmed – CYO to find out whether there is training that Hayley needs to attend by having this role within the LYN MG. | | |
| Date of Next meeting | | | |
| Notes Taken By | Sarah Holland | Position | Community Youth Officer |

| | |
|------------------------|--|
| Report to | Trowbridge Area Board |
| Date of Meeting | 16 July 2015 |
| Title of Report | Area Board Funding Applications |

Purpose of Report

1. To ask Councillors to consider 6 x funding applications to the community area grants fund scheme (Appendix 1)

1.1 Alzheimer's Support – New Flooring for Mill Street Day Club - £1,000 requested

1.2 Hilperton Parish Council – Creation of a Community Orchard - £964 requested

1.3 Hope Nature Centre – Inclusive Play Equipment for Disabled Children - £4,737.50 requested

1.4 Trowbridge Islamic Trust – Gazebos for Trowbridge Cultural Food Festival - £800 requested

1.5 Busy Bees Pre-School – New Building for Pre-school in Southwick - £5,000 requested

1.6 Trowbridge Town Council (Active Trowbridge) – Sports Equipment for Community Sports Programme - £2,207.90 requested

Total Amount requested = £14,709.40

1. Background

1.1 Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance.

1.2 Trowbridge Area Board has been allocated a budget for 2015/2016 broken down as follows:

- £96,036 capital budget (inc £1,500 digital literacy fund)
- £8,975 11-19 revenue youth funding
- £30,687 Positive Activities revenue budget (the Local Youth Network (LYN) will make recommendations re the allocation of this budget under separate reports)

Funding allocated to date:

- £500 from 11-19 revenue funding for local workshops and creation of Magna Carta Baron and banners
- YMCA Green Shoots Nursery – IT equipment for electronic assessments - £1,844
- Friends of Southwick Country Park – New Notice Board - £900
- Help Counselling Services – Moving costs phase 2 - £2,500
- Trowbridge in Bloom – Equipment for relaunch - £744
- Julian House Bike Workshop Trowbridge – IT and Learning Centre - £4,900
- West Wilts Esprit Gymnastics Club – Gym Training equipment - £3,000

Funding Remaining = £90,623

1.3 Area Boards will be encouraged to develop ways of linking grant funding to locally agreed priorities emerging from the Joint Strategic Assessment, the local community plan or other relevant local evidence.

1.4 Area Boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils especially those that encourage community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.

1.5 In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.

1.6 In addition to CAGs, Councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with the Community Area Grant criteria or for filling gaps where there are council service shortfalls.

1.7 Funding applications will be considered at every ordinary Area Board meeting.

- 1.8 Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available to view on the Wiltshire Council web http://portal.wiltshire.gov.uk/areaboard_grants/grants_list.php
- 1.9 All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.

| | |
|---|---|
| <p>Background documents used in the preparation of this Report</p> | <ul style="list-style-type: none"> • Area Board Grant Guidance 2014/15 as presented for delegated decision |
|---|---|

2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2015/16 year are made to projects that can realistically proceed within a year of the award being made.

3. Environmental Impact of the Proposals

- 3.1. Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the budget allocated to the Trowbridge Area Board. If the grant requests are allocated the Board will have £75,913.60 remaining

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Diversity Implications

- 7.1. Community Area Grants give local community and voluntary groups, an equal opportunity to receive funding towards community based projects and schemes.

- 7.2. Implications relating to individual grant applications are outlined within section

8 where appropriate.

8. Community Grant Applications Summary

| Applicant 8.1 | Project summary | Funding requested |
|--------------------|---------------------------------------|-------------------|
| Alzheimers Support | New Flooring for Mill Street Day Club | £1,000 |

8.1.1 The application meets the grant criteria

8.1.2 The applicant is contributing 50% of other funding towards the project

| Applicant 8.2 | Project summary | Funding requested |
|--------------------------|---------------------------------|-------------------|
| Hilperton Parish Council | Creation of a Community Orchard | £964 |

8.2.1 The application meets the grant criteria

| Applicant 8.3 | Project summary | Funding requested |
|--------------------|--|-------------------|
| Hope Nature Centre | Inclusive Play Equipment for Disabled Children | £4,737.50 |

8.3.1 The application meets the grant criteria

8.3.2 The applicant is contributing 50% of other funding towards the project

| Applicant 8.4 | Project summary | Funding requested |
|--------------------------|---|-------------------|
| Trowbridge Islamic Trust | Gazebos for Trowbridge Cultural Food Festival | £800 |

8.4.1 The application meets the grant criteria

| Applicant 8.5 | Project summary | Funding requested |
|----------------------|--|-------------------|
| Busy Bees Pre-School | New Building for Pre-school in Southwick | £5,000 |

8.5.1 The application meets the grant criteria

8.5.2 The applicant is contributing over 50% other funding towards the project

| Applicant 8.6 | Project summary | Funding requested |
|---|---|-------------------|
| Trowbridge Town Council (Active Trowbridge) | Sports Equipment for Community sports Programme | £2,207.90 |

8.6.1 The application meets the grant criteria

8.6.2 The applicant is contributing 50% other funding towards the project

9. Recommendation

9.1 It is recommended that the Area Board makes decisions whether to allocate funding to the applications outlined in paragraphs 8.1 - 8.6 of this report

| | |
|----------------------|--|
| Appendices: | Appendix 1 - Community Area Grant applications Appendix 2 - Councillor led applications |
| Report Author | Rachel Efemey - Community Area Manager Tel. 01225 718608 Email: rachel.efemey@wiltshire.gov.uk |
| | |
| | |

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Grant Applications for Trowbridge on 16/07/2015

| ID | Grant Type | Project Title | Applicant | Amount Required |
|------|----------------------|---|--------------------------|-----------------|
| 1394 | Community Area Grant | Active Trowbridge Community Sports Programme | Trowbridge Sports Forum | £2207.90 |
| 1330 | Community Area Grant | Mill Street New Flooring | Alzheimer's Support | £1000.00 |
| 1344 | Community Area Grant | Community Orchard | Hilperton Parish Council | £964.00 |
| 1352 | Community Area Grant | New Replacement Building Required for Busy Bees Pre-School in Southwick | Busy Bees Pre-School | £5000.00 |
| 1355 | Community Area Grant | Inclusive Play Equipment for physically disabled children | Hope Nature Centre | £4737.50 |
| 1358 | Community Area Grant | Trowbridge Cultural Food Festival (12 Sept 2015) | Trowbridge islamic Trust | £800.00 |

| ID | Grant Type | Project Title | Applicant | Amount Required |
|------|----------------------|--|-------------------------|-----------------|
| 1394 | Community Area Grant | Active Trowbridge Community Sports Programme | Trowbridge Sports Forum | £2207.90 |

Submitted: 29/06/2015 14:33:43

ID: 1394

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

Active Trowbridge provides non - sattutory services to the community which would not normally be funded from the precept. Trowbridge Town Councils supports the services, but otherwise has to be funded by users, schools and grant income.

5. Project title?

Active Trowbridge Comminuty Sports Programme

6. Project summary:

Active Trowbridge provides over 35 days of FREE sporting and play activities over the summer school holidays aswell as Term Time sports clubs / activities for children and young people we wish to be providing an opporuntiy to try different sports which may well engage them into local opporutinitities within the community

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 7as

9. Please tell us which theme(s) your project supports:

Children & Young People

2012 Olympic Legacy

Health, lifestyle and wellbeing

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

04/2014

Total Income:

£2277290.00

Total Expenditure:

£2303860.00

Surplus/Deficit for the year:

£27170.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£349950.00

Why can't you fund this project from your reserves:

Active Trowbridge provides non - sattutory services to the community which would not normally be funded from the precept. Trowbridge Town Councils supports the services, but otherwise has to be funded by users, schools and grant income.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

| | | | | |
|--|----------------|--------------------------------|-----------------------------|----------------|
| Total Project cost | | £4415.80 | | |
| Total required from Area Board | | £2207.90 | | |
| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if income confirmed | £ |
| Samba Goals x 4 | 574.00 | Grant Income | yes | 2207.90 |
| Football | 446.30 | | | |
| Handball Set | 325.00 | | | |
| Hockey Equipment | 618.40 | | | |
| Dodgeball Set | 325.00 | | | |
| Americian Football / Volleyball | 557.00 | | | |
| Rounders | 134.00 | | | |
| Netball Set and goals | 327.30 | | | |
| Tag Rugby | 201.50 | | | |
| Athletics | 907.30 | | | |
| Total | £4415.8 | | | £2207.9 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The project will up hold a legacy of sport within Trowbridge, firstly the summer programme allows over 100 children per day to attend to try free sports for all ages which will start with grass roots sports experience this will be over 3,500 children in 6 weeks. The xit roots will be our Active Extra clubs which run every evening for young people to take part in sports which they may not get the experinec in, Extreme sports, Netball, Hockey, disability football and a youth dance. We are also going to be running more pre school activities, local community

outreach projects from September.

14. How will you monitor this?

Each day we will monitor the KPI's as well as finding out statistics on where the participants are attending from including age.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Active Trowbridge provides free community sport programmes and supports Wiltshire Council sports programmes free as part of the Town Councils remit.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some projects these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|----------------------|--------------------------|---------------------|----------|
| 1330 | Community Area Grant | Mill Street New Flooring | Alzheimer's Support | £1000.00 |
|------|----------------------|--------------------------|---------------------|----------|

Submitted: 08/05/2015 12:37:14

ID: 1330

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Mill Street New Flooring

6. Project summary:

Mill street is day club providing inspirational support for people with dementia whilst providing a whole days respite for their carer once a week. We are currently seeking funding towards new flooring for our day club. This will provide easier wheelchair access for our club members and for those who use a range of walking aids. The flooring that we currently have is very worn and not very user friendly.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA148BE

9. Please tell us which theme(s) your project supports:

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Other

If Other (please specify)

support for people with dementia and respite for carers

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

01/2015

Total Income:

£993646.00

Total Expenditure:

£1073819.00

Surplus/Deficit for the year:

£80173.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£174105.22

Why can't you fund this project from your reserves:

We currently do not have enough in reserves and strive to increase our reserves inline with the Charity Commissions recommendations.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

| | | | | |
|--|--------------|--------------------------------|-----------------------------|--------------|
| Total Project cost | | £2000.00 | | |
| Total required from Area Board | | £1000.00 | | |
| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if income confirmed | £ |
| Flooring | 2000.00 | Community Fundraising | | 500.00 |
| | | Trusts and Foundations | | 500.00 |
| Total | £2000 | | | £1000 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Provision of Day Care is a core service for Alzheimer's Support and we are applying for funding to refurbish our Mill Street Day Club flooring in Trowbridge. Our Day Club supports 10 people with dementia a day and follows our award-winning format which includes an informal atmosphere, high staff and volunteer ratios and environments that accommodate individual and group needs. Social engagement is at the heart of our ethos. Club members can join in small group activities, pursue hobbies that they enjoy, or just enjoy their own time in the company of others. Mill Street Day Club provides much needed respite for their carers and reduces the social isolation experienced by many people with dementia and their carers. If successful, the funding will make a huge difference to our club by providing easier wheelchair access for our Club members and for those who use a range of walking aids. The flooring that

we currently have is very worn/stained and not user friendly.

14. How will you monitor this?

In addition to ongoing informal feedback we conduct annual quality monitoring surveys to invite feedback from club members and carers. One of the things we are most proud of is our photographic evidence of people having a great time at our clubs. With permission from members and carers we publish these photos regularly on social media and we get many positive comments from the extended network of people who are connected to the clubs online. We also continue to get requests for photographs to be emailed to carers so copies can be made or for forwarding to extended families. Our regular newsletters and our website offer an insight into the value of our services. With regard to outputs we produce a monthly service activity analysis which is reviewed at all meetings and looks at areas such as booked places, attendance, new referrals and waiting lists. We currently have 99% booked places for our clubs with waiting lists.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Due to the project being for a new floor this will not need to be funded in the near future.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the

| | | | | |
|--|----------------------|-------------------|--------------------------|---------|
| activities specified. | | | | |
| 1344 | Community Area Grant | Community Orchard | Hilperton Parish Council | £964.00 |
| <p>Submitted: 14/05/2015 16:27:49</p> <p>ID: 1344</p> <p>Current Status: Application Appraisal</p> <p>To be considered at this meeting: tbc contact Community Area Manager</p> <p>1. Which type of grant are you applying for? Community Area Grant</p> <p>2. Amount of funding required? £0 - £500</p> <p>3. Are you applying on behalf of a Parish Council? Yes</p> <p>4. If yes, please state why this project cannot be funded from the Parish Precept We refer to the latest guidance from Cabinet member Jonathon Seed. In an e-mail to the Clerk of Trowbridge Town Council, dated 25th February, 2015, Councillor Seed stated that Area Boards could fund projects promoted by parish councils for NEW facilities and capital assets where this will meet a local need, provided that the parish then picks up responsibility for future maintenance. Where a parish is creating a community orchard, the Area Board may and often will assist.</p> <p>5. Project title? Community Orchard</p> <p>6. Project summary: Hilperton Parish Council has acquired more land to add to its allotments site. Part of this new land is to be set aside for a community orchard, for members of the public to enjoy. Once the trees have matured, the Parish Council intends to install a bench for people to sit on.</p> <p>7. Which Area Board are you applying to? Trowbridge</p> <p>Electoral Division</p> <p>8. What is the Post Code of where the project is taking place? BA14 7RL</p> <p>9. Please tell us which theme(s) your project supports: Countryside, environment and nature Health, lifestyle and wellbeing Inclusion, diversity and community spirit</p> | | | | |

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2015

Total Income:

£30760.00

Total Expenditure:

£21710.00

Surplus/Deficit for the year:

£9050.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£14000.00

Why can't you fund this project from your reserves:

Because they are earmarked for other important projects.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost £964.00

Total required from Area Board £964.00

| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if income confirmed | £ |
|---------------------------------------|---|-----------------------------|--------------------------|---|
|---------------------------------------|---|-----------------------------|--------------------------|---|

| | | | | |
|------------------------|--------|--|--|--|
| 21 trees @ £25 each | 525.00 | | | |
|------------------------|--------|--|--|--|

| | | | | |
|---------------------------|-------|--|--|--|
| 21 stakes @ £2.99 each | 63.00 | | | |
|---------------------------|-------|--|--|--|

| | | | | |
|--------------------------|-------|--|--|--|
| 21 ties at £1.99 each | 42.00 | | | |
|--------------------------|-------|--|--|--|

| | | | | |
|--|-------|--|--|--|
| 21 metres of plastic netting at £3.99 per metre | 84.00 | | | |
|--|-------|--|--|--|

| | | | | |
|------------------------------|--------|--|--|--|
| Compost and tree planting | 250.00 | | | |
|------------------------------|--------|--|--|--|

| | | |
|-------|------|----|
| Total | £964 | £0 |
|-------|------|----|

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Please refer to the project summary. This is to be a community orchard for any resident of the parish of Hilperton to be able to enjoy.

14. How will you monitor this?

The orchard will be in a corner of the allotments site and so will be relatively easy to monitor both by tenants and by visiting parish councillors.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

not applicable

16. Is there anything else you think we should know about the project?

not applicable

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|----------------------|---|----------------------|----------|
| 1352 | Community Area Grant | New Replacement Building Required for Busy Bees Pre-School in Southwick | Busy Bees Pre-School | £5000.00 |
|------|----------------------|---|----------------------|----------|

Submitted: 22/05/2015 21:13:13

ID: 1352

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£5001+

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

n/a

5. Project title?

New Replacement Building Required for Busy Bees Pre-School in Southwick

6. Project summary:

The existing building, which is the only setting for Busy Bees pre-school, is in desperate need of repair and is not expected to last another 12 months. We have raised the majority of the costs required for the new building. Due to the use of the setting as a pre-school and situated adjacent to the primary school grounds, we have an extremely tight timescale for undertaking the works which must be completed within the 5 weeks of the 2015 summer school holidays (ie July/August).

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 9PH

9. Please tell us which theme(s) your project supports:

Children & Young People

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

01/2015

Total Income:

£119776.74

Total Expenditure:

£95586.36

Surplus/Deficit for the year:

£24190.38

Free reserves currently held:

(money not committed to other projects/operating costs)

£129018.00

Why can't you fund this project from your reserves:

We have funded the majority of the £136874 required costs through saving and fundraising over the last 20+ years. In 2007 part of these funds were utilised to purchase a third hand mobile structure in order to move the pre-school from it's Village Hall setting to enable the provision of day care facilities, rather than sessional, due to the increase need for childcare within the area. This building now requires significant refurbishment to ensure structural stability. By retaining a minimum contingency fund to ensure viability we are now deficit by £7856. The management committee feel that their only other option would be to secure a loan for the deficit in order to ensure a safe environment for the children from September whilst ensuring financial security for the running of the group.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

| | | | | |
|---|----------|--|--------------------------|-----------|
| Total Project cost | | £136874.00 | | |
| Total required from Area Board | | £5000.00 | | |
| Expenditure (Itemised expenditure) | £ | Income (Itemised income) | Tick if income confirmed | £ |
| Groundworks and removal of old building | 30223.00 | Accumulated fund less cashflow contingency | | 122981.00 |
| Cost of new | 87697.00 | Surplus to date | | 6037.00 |

| | | | |
|---------------------------------|----------------|----------------------|----------------|
| building and placement onsite | | in current FY | |
| Project management | 6954.00 | Bridge House Funding | 2856.00 |
| Fencing and making good outside | 6000.00 | | |
| Contingency | 6000.00 | | |
| Total | £136874 | | £131874 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Busy Bees is a small village pre-school which serves the children and parent/carers of Southwick and surrounding villages as well as Trowbridge and Westbury. Busy Bees Pre-School is run by a Parent Committee under a PLA constitution and has been running successfully for the last 40 years in the village and many of the children have attended the adjacent primary school. The children benefit from staff who are committed to supporting each unique child in a way that keeps them interested and happy to learn. Staff positively helps each child to achieve their own self by providing an environment in which they feel confident to develop new skills thus promoting their well being and self esteem in an atmosphere where they feel safe, secure and well cared for. The staff, management and parent committee wish to continue to develop and promote the pre-school for the present and future benefit of families who will attend the setting. The dedication of the staff team is best reflected in parent/carers feedback \

14. How will you monitor this?

The future benefits from a new building will be monitored through verbal feedback and questionnaires to the parent/carers during the academic year 2015-2016. In addition we have the benefit of a dedicated parent committee who devoted many voluntary hours and time towards obtaining a replacement building and it is their committed partnership with the families and staff that will ensure the setting continues to build on, improve and expand the services they offer to families and their children in future years.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This project is finite being complete as soon as the new building is in place and operational.

16. Is there anything else you think we should know about the project?

This grant is requested towards the complete project costs of replacing the existing building with a new build for the only provision of pre-school education within Southwick. Busy Bees

have received no other grants or financial assistance.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|----------------------|---|--------------------|----------|
| 1355 | Community Area Grant | Inclusive Play Equipment for physically disabled children | Hope Nature Centre | £4737.50 |
|------|----------------------|---|--------------------|----------|

Submitted: 26/05/2015 15:54:23

ID: 1355

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Inclusive Play Equipment for physically disabled children

6. Project summary:

The Hope Nature Centre supports adults with learning disabilities who make up the majority of our workforce. We have many physically disabled visitors and wish to provide specialist play equipment so they may enjoy the same facilities as able bodied youngsters. This installation would increase our reputation as being a totally inclusive and disability friendly tourist attraction and would also benefit the local disabled community and carers. Wiltshire Council does not own a specialist play area for disabled children in the County. The Trowbridge area has 34 play areas and only 5 have any disability friendly equipment with only 1 roundabout

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 9QD

9. Please tell us which theme(s) your project supports:

Children & Young People
Countryside, environment and nature
Economy, enterprise and jobs
Health, lifestyle and wellbeing
Inclusion, diversity and community spirit
Safer communities
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2014

Total Income:

£371963.00

Total Expenditure:

£354376.00

Surplus/Deficit for the year:

£17587.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£26851.00

Why can't you fund this project from your reserves:

The reserves are mainly in the form of fixed assets. All money made from the tearoom and animal park is reinvested and pays for staffing, vets bills, food and the general upkeep of the premises.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

| | | | | |
|--------------------------------|--------------|--------------|----------------|----------------|
| Total Project cost | | £9475.00 | | |
| Total required from Area Board | | £4737.50 | | |
| Expenditure | | Income | Tick if income | |
| (Itemised | £ | (Itemised | confirmed | £ |
| expenditure) | | income) | | |
| Swing | 5250.00 | Our reserves | yes | 4737.50 |
| Delivery | 525.00 | | | |
| Installation | 1000.00 | | | |
| Bonded Mulch | | | | |
| Surface | 2700.00 | | | |
| Total | £9475 | | | £4737.5 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

If we were able to provide specialist play equipment for physically disabled youngsters so they may enjoy the same facilities as able bodied youngsters we would achieve three main

aims in terms of who would benefit and links with the local area board priorities: Every year approximately 30 adults with learning disabilities engage in facilitated programmes designed to provide a safe and stimulating working occupation and work experience. The focus is on actively promoting life skills, building confidence and self esteem and giving these adults the opportunity to move into mainstream employment. We connect with local specialist and mainstream schools and colleges to provide work experience for young adults of all abilities. We would like to continue to provide this service to increasing numbers of learning disabled and be self sustaining. In order to do so we need to expand the premises to enable greater numbers of visitors. A specialist inclusive play area would enable us to offer something not widely available county wide and would encourage more visitors, in particular those excluded and under-represented in the community and their parents and carers. This would help to generate more income and help us to grow and expand where we would then aim to provide our service to 30 more learning disabled adults as well as recruit more staff and advance local volunteering opportunities. The business expansion would support area board 3.3 initiatives Economy. We currently have many physically disabled visitors and groups as we have full physical handicapped access available in the tearoom and the park and have gained a reputation as being an inclusive, safe and disability focused facility. Wiltshire Council does not own a specialist play area for disabled children in the County. The Trowbridge area has 34 play areas and only 5 have any kind of disability friendly equipment. Wiltshire Council has written us a letter of support for this project [available as support should you require it]. This installation would increase our reputation as being a totally inclusive and disability friendly tourist attraction, and would also benefit the local disabled community and carers as well as the wider disabled community and visitors to the area. It would also benefit Trowbridge area to have a facility that caters for disabled children. The swing we wish to purchase has been designed to fit into an open space and is fully wheelchair accessible. It can be pushed or users with upper body strength/manual dexterity can use the suspended pulleys to move the swing. The ramp allows a wheelchair user to access the unit easily. The ramp then lifts up to give a secure enclosure round the user. [This would support area board initiative 3.1 Children and Young People.] The Hope Nature Centre is unique in that it is an educational, multi generational tourist attraction, as well as a charity. We have many regular visitors from Southwick, Trowbridge and surrounding areas, as well as school groups, playgroups and disability groups. We encourage family development and connecting people to their natural environment as well as provide opportunities for all age groups to gain exercise [combat obesity], increase their health and well being and to socialize and interact with adults with learning disabilities who they may not usually have an opportunity to meet. This, in turn, breaks down barriers, challenges perceptions and raises awareness of learning disabled adults. We have been awarded the Queens Award for voluntary service [the MBE for voluntary organisations] The pricing for entry to the park is very reasonable in comparison to other local outdoor attractions resulting in multiple return visits and making it very accessible and affordable to local families, single parents [of which Trowbridge has a higher than county average amount] unemployed and disadvantaged [This would support area board initiative 3.1 Children and Young People Poverty]

14. How will you monitor this?

We collect Feedback from social media, flyers in our tearoom and our new website . We receive regular comments and feedback via Trip Advisor where we have recently gained a Certificate of Excellence for outdoor attraction.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

It will not be necessary to provide continuation funding. Further fundraising will be taking place for installation of other pieces of specialist equipment.

16. Is there anything else you think we should know about the project?

The installation of further specialist equipment is intended. The total cost of all hoped for equipment is Â£23,000 excluding specialised surfaces, installation and delivery.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

yes I will make available on request any other form of licence or approval for this project has been received prior to submission of this grant application.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

| | | | | |
|------|----------------------|--|--------------------------|---------|
| 1358 | Community Area Grant | Trowbridge Cultural Food Festival (12 Sept 2015) | Trowbridge islamic Trust | £800.00 |
|------|----------------------|--|--------------------------|---------|

Submitted: 28/05/2015 10:54:54

ID: 1358

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Trowbridge Cultural Food Festival (12 Sept 2015)

6. Project summary:

To purchase 10 Gazebos to use outdoors during the Cultural Food festival. The festival is all about increasing community cohesion and reducing hate crime towards ethnic minorities.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

Trowbridge Park

8. What is the Post Code of where the project is taking place?

BA14 7AL

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Food, farming and local markets

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2014

Total Income:

£20024.67

Total Expenditure:

£7105.87

Surplus/Deficit for the year:

£12918.80

Free reserves currently held:

(money not committed to other projects/operating costs)

£0.00

Why can't you fund this project from your reserves:

The mosque just employed a full time Imam and about to embark on a new building project that needs every Â£ available.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

| | | | | |
|--|-------------|---------|--------------------------------|----------------------------------|
| Total Project cost | | £800.00 | | |
| Total required from Area Board | | £800.00 | | |
| Expenditure (Itemised expenditure) | £ | | Income (Itemised income) | Tick if income confirmed £ |
| Gazibos 10 @ Â£80 each | 800.00 | | | |
| Total | £800 | | | £0 |

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The people of Trowbridge are the main beneficiary of the event. Young and old will be invited as there will be activities designed to cater for all groups. The objective is to create harmony and understanding between the different ethnic groups. We run this project on a smaller scale in February 2015 and we had over 200 people attending and 8 stalls, it was a great success. By creating harmony and understanding into our multi-cultural Town, hate and racist crime will be reduced. At our mosque we have 22 different ethnic groups where the majority do not want to integrate due to fear of rejection, we are hoping by getting many of them involved in such project will give them confidence in the wider society. On the other hand many of the original residents are suspicious of ethnic groups, and the mosque has suffered for many years from vandalism, will give them the opportunity to know these people and gain better understanding.

14. How will you monitor this?

The project success will be measured by first, the number of people coming on the day, the second is by feedback from visitors, and thirdly by statistics from police about hate crime.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The Gazebos will last us few years and will be used on a yearly bases to continue with the Cultural food festival in the future.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

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